



Instruction for gardening

1. General

The purpose of this instruction is to maintain an acceptable and agreed upon standard of the gardening and house service.

2. Reporting

The gardeners report to the Manager in PBV on daily bases.

3. Instructions

CARE OF THE GARDENS

The gardens shall any time be cared for and in good condition.

Trees and lawns have to be mowed, flowerbeds weeded and the garden watered when needed.

The garden shall be inspected and followed up at least once a week.

MAINTENANCE OF PUBLIC AREA

Streets and other public areas shall any time be neat and clean.

This also applies for the gate area and the trash barrels outside the fence.

CHECK OF THE HOUSES

All houses shall be inspected once a month. This involves checking that every thing is in order and no damage has occurred:

- Sweep the terraces
- Control that covers of the furniture are in place
- Flush down the toilets

The houses shall be opened and inspected by the monthly Pest Control.

WASTE

Gardeners will undertake the waste management in PBV:

- The waste bins shall be emptied 3 times a week when people present (Monday, Wednesday, Friday)
- The garbage bag has to be tied and placed in the push wagon before being stored in the waste drums outside PBV
- A new bag shall be placed in the waste bin
- The area round the waste cans for paper, bottles and metal shall any time be nice and clean.
- When the cans are filled, the contents have to be removed from PBV

Note:

Waste bags from the houses shall NOT be opened.

It is NOT permitted to store any waste within or outside PBV.